

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 6:30 P.M.
THURSDAY, MARCH 21, 2019**

The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, March 21, 2019, at 6:30 p.m., in the County Commission Chambers, 945 N. Temple Avenue, Starke, Florida.

PRESENT: Chairman Durrance, Vice-Chairman Dougherty, Commissioner Riddick, Commissioner Chandler, and Commissioner Thompson.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Allen Parrish, Emergency Medical Services Director; Chip Ware, Fire Chief; Mark Crawford, Press; Benji Bennett, Fire Coordinator; J.F. Miller, Fire Training Officer; Sheriff Smith; Shane Thornton, Facility Maintenance; Jerome Kelley, County Engineer; Jason Dodds, Road Superintendent; Lt. Shuford; and Randy Andrews, Zoning Director.

CALL TO ORDER: Chairman Durrance called the meeting to order at 6:30 p.m.

Vice-Chairman Dougherty presented opening statements to the large group of citizens attending the meeting regarding the results of the Fire Protection and EMS Assessment Study. He explained that the Board has not had the opportunity to discuss the results of the study, nor the assessment being proposed. Commissioner Dougherty stated that the Board needs to be fiscally accountable to the people of Bradford County and recommended conducting a workshop to discuss the existing county-wide budget and ways to streamline government to fund Fire and EMS. Any consideration of a Special Assessment should be on a referendum and be the "People's Choice".

Chairman Durrance stated that he believes Commissioner Dougherty's comments sum up the sentiments of all the other Board members. (No other comments were presented by the Board.)

PUBLIC HEARING

CONSIDER APPROVAL OF SPECIAL USE PERMIT APPLICATION NO. 19-01 (Clay Electric Co-Op) for Essential Services, Telecommunications Tower—Randy Andrews, Zoning Director:

ASSOCIATED COST: **None. \$500.00 application fee was paid March 1, 2019**

RECOMMENDED MOTION: **If the Board desires to approve SU 19-01, the following motion should be made: "To approve SU 19-01 (Clay Electric Co-Op) Special Use Permit for essential services, telecommunications tower." The Board should list any conditions it deems appropriate as part of this application and include in its motion.**

Chairman Durrance recognized Mr. Andrews, who presented the Special Use Permit Application for consideration.

Chairman Durrance called for questions from the Board.

Replying to a question from Commissioner Thompson, Mr. Andrews confirmed that the proposed tower meets all setback requirements. The application was reviewed by the county engineer with no findings. The public hearing was duly advertised.

Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to approve the Special Use Permit.

Chairman Durrance deviated from the order of the agenda to handle the following items:

PRESENTATION OF A PLAQUE FOR BEING A MEMBER OF FLORIDA ASSOCIATION OF COUNTIES TRUST—KEN MONEGHAN:

Chairman Durrance recognized Mr. Ken Moneghan, who presented the Board with a plaque to express appreciation to the County for membership in the Florida Association of Counties Trust.

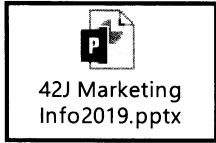
PRESENTATION OF PROCLAMATION DECLARING APRIL 2019 SEXUAL ASSAULT AWARENESS MONTH IN BRADFORD COUNTY, FLORIDA—Crystal Walker, Alachua/Bradford Victim Advocate – Alachua County Victim Services & Rape Crisis Center:

Chairman Durrance recognized Ms. Walker, who presented the Proclamation for consideration.

Vice-Chairman Dougherty moved, seconded by Commissioner Chandler, and carried 5-0, to Proclaim April 2019 Sexual Assault Awareness Month in Bradford County, Florida.

KEYSTONE HEIGHTS AIRPORT MARKETING PRESENTATION—Maria Hitt, Airport Manager:

Chairman Durrance recognized Ms. Maria Hitt and Mr. David Kirkland, who shared a video (history of the airport) and gave a PowerPoint presentation reviewing past, present and future projects of the Keystone Heights Airport.



Mr. Kirkland expressed appreciation to the County for applying for the \$2.3 million infrastructure grant through DEO and the staff that has been put in place to oversee the project. The grant will provide funds for an access road into a commercial, light industrial area as well as conduit and infrastructure for high speed Internet.

PUBLIC COMMENTS (Forms):

Chairman Durrance recognized the following individuals who presented comments on the subject matter listed:

Jane Blaze: Phosphate Mine
William Rhoden: Fire and EMS Assessment
Sylvester and Blond Risby: Fire and EMS Assessment
Kristin Rubin: Phosphate Mine
Joanna Gardiner: Fire and EMS Assessment
Denise Haight: Fire and EMS Assessment
John Robinson: Fire and EMS Assessment
Charles McKinney: Fire and EMS Assessment
Rod Crawford: Fire and EMS Assessment and HWY301 Bypass
Tommy Tatum: Volunteer Fire Department and Fire and EMS Assessment
Edward Siegmund: Fire and EMS Assessment
John Bartow Lee: Volunteer Fire Department and Road Maintenance
Billy Rehberg: Fire and EMS Assessment
Jim Tatum: Phosphate Mine.

Vice-Chairman Dougherty reiterated his opening statement. As far as scheduling a Fire/EMS Assessment Workshop, he would like to “delete” the word “assessment” and schedule a Fire/EMS workshop. He encouraged the public to attend the workshop.

Commissioner Thompson stated that the proposed amount for the Fire/EMS special assessment would create a hardship for many of his constituents and for businesses. He specifically made reference to placing any consideration of a Fire/EMS Special Assessment on a ballot for the people to decide.

Commissioner Riddick stated that although he is not in favor of the proposed amount for the Fire/EMS special assessment, services cost money and a plan must be developed to determine how to fund these services. He encouraged the citizens to seek out the facts regarding the County’s budget and the state of the Fire and EMS departments.

Chairman Durrance stated that he is not in favor of the proposed amount for the Fire/EMS special assessment. He expressed a desire to secure some of the needed revenue through budget cuts. He thanked the citizens for their attendance, their comments and for how well everyone conducted themselves.

(There was a brief recess.)

CONSENT AGENDA

- A. MINUTES OF 02-21-19 REGULAR SCHEDULED MEETING
- B. PERMISSION TO REFER DELINQUENT EMERGENCY MEDICAL SERVICES ACCOUNTS IN THE AMOUNT OF \$17,804.25 TO GILA CORPORATION FOR FURTHER COLLECTION EFFORTS
- C. RETROACTIVE APPROVAL (Approved by County Manager Brad Carter on 03-05-19) OF CHANGE ORDER NO. 1 FROM ANDERSON COLUMBIA, INC. TO INCREASE CONSTRUCTION TIME BY 51 DAYS (substantial completion date: 03-14-19) on S.E. 150th STREET. RECOMMENDED FOR APPROVAL BY C.E.I. JONES EDMUNDS & ASSOCIATES, INC.
- D. PROCLAMATION DECLARING THE MONTH OF APRIL WATER CONSERVATION MONTH IN BRADFORD COUNTY, FLORIDA
- E. APPROVE CORRECTION OF SCRIVENER'S ERROR (meeting location) IN BoCC APPROVED (January 7, 2019) MINUTES FROM NOVEMBER 13, 2018 JOINT MEETING WITH THE CITY COMMISSION OF THE CITY OF STARKE, FLORIDA.
- F. APPROVE CORRECTION OF SCRIVENER'S/MINOR CALCULATION ERRORS (Road Department Fund and Local Housing S.H.I.P. Fund-NO CHANGE TO ACTUAL BUDGET/EXPENDITURES) IN BoCC APPROVED (November 15, 2018) BUDGET AMENDMENT FOR FISCAL YEAR 2017-2018

Commissioner Thompson moved, seconded by Commissioner Chandler, and carried 5-0, to approve the Consent Agenda.

APPROVE PAYMENT OF BILLS—Chairman Durrance:

Chairman Durrance stated he reviewed the bills and recommended payment.

Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to approve payment of the bills.

COUNTY ATTORNEY REPORTS—Will Sexton:

- A. CONSIDER APPROVAL OF PROPOSAL BY ONSITE ENVIRONMENTAL CONSULTING, LLC FOR ADDITIONAL REVIEW AND ANALYSIS OF HPS ENTERPRISES II, LLC APPLICATION FOR A SPECIAL PERMIT FOR MINING (Sec. 14.6, LDRBC)—NOT TO EXCEED PRICE \$12,365.00 (HPS has agreed to pay the cost.**

RECOMMENDED ACTION: Staff recommends the Board approve the proposal from Onsite Environmental Consulting, LLC for additional review and analysis of HPS Enterprises II, LLC application, not to exceed \$12,365.00

Mr. Sexton presented the proposal for consideration. HPS Enterprises has agreed to compensate the County for the additional cost.

Chairman Durrance recognized the following individuals who presented **public comments** with regard to the item (Public Comment Forms):

Kate Ellison

Carol Mosley (Written Statement)

Michael Roth

Paul Still (Handout): Also commented on “B” below.

Vice-Chairman Dougherty moved, seconded by Commissioner Chandler, and carried 5-0, to approve the proposal from OEC.

- B. RESOLUTION—AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR AND THE ADMINISTRATION OF A BOATING ACCESS GRANT FROM THE FLORIDA BOATING IMPROVEMENT PROGRAM**

RECOMMENDED ACTION: Staff recommends that the Board approve the Resolution; make the included findings and authorize the submission of the 2019 Florida Boating Improvement Program Grant for Boating Access Facilities

Mr. Sexton read the resolution by title and presented it for consideration. Mr. Sexton confirmed that other than providing the real property, there is no cost to the County.

Commissioner Riddick moved, seconded by Vice-Chairman Dougherty, and carried 5-0, to approve the resolution. (Resolution No. 2019-15.)

- C. NOTICE—PURSUANT TO THE REQUIREMENTS OF SECTION 286.011, FLORIDA STATUTES, REGARDING THE CONDUCT OF A CLOSED, ATTORNEY-CLIENT MEETING TO DISCUSS PENDING LITIGATION TO WHICH THE BOARD OF COUNTY COMMISSIONERS IS PRESENTLY A PARTY BEFORE THE CIRCUIT COURT OF THE EIGHTH JUDICIAL CIRCUIT IN AND FOR BRADFORD COUNTY, FLORIDA**

RECOMMENDED ACTION: None required.

Mr. Sexton announced a closed, attorney-client meeting shall take place on Monday, April 1, 2019 prior to the conclusion of the Regular Scheduled of the Board.

D. CONSIDER APPROVAL OF A SATISFACTION OF MORTGAGE FOR JUDY THORNTON AND DAVID PADGETT

RECOMMENDED ACTION: Staff recommends that the Board approve the Satisfaction of Mortgage for Judy Thornton and David Padgett

Mr. Sexton presented the satisfaction for consideration.

Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to approve the Satisfaction of Mortgage.

E. CONSIDER APPROVAL OF A SATISFACTION OF MORTGAGE FOR ELLA HARDEN

RECOMMENDED ACTION: Staff recommends the Board approve the Satisfaction of Mortgage for Ella Harden

Mr. Sexton presented the satisfaction for consideration.

Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 5-0, to approve the Satisfaction of Mortgage.

SHERIFF REPORTS—Sheriff Smith:

A. RESOLUTION—CONFIRMING PROCLAMATION OF A LOCAL STATE OF EMERGENCY (March 6-12)

Lt. Shuford read the resolution by title and presented it for consideration.

Vice-Chairman Dougherty moved, seconded by Commissioner Riddick, and carried 5-0, to approve the resolution. (Resolution No. 2019-16.)

B. RESOLUTION—CONFIRMING PROCLAMATION OF A LOCAL STATE OF EMERGENCY (March 13-19)

Lt. Shuford read the resolution by title and presented it for consideration.

Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to approve the resolution. (Resolution No. 2019-17.)

C. RESOLUTION—CONFIRMING PROCLAMATION OF A LOCAL STATE OF EMERGENCY (March 20-26)

Lt. Shuford read the resolution by title and presented it for consideration.

Commissioner Chandler moved, seconded by Commissioner Riddick, and carried 5-0, to approve the resolution. (Resolution No. 2019-18.)

D. REQUEST PERMISSION TO APPLY FOR A RURAL GRANT IN THE AMOUNT OF \$20,028.00 (no county match) FOR 911 SYSTEM MAINTENANCE

ASSOCIATED COSTS: \$20,028.00 (No county match required)

RECOMMENDED MOTION: To allow the Sheriff's Office to apply for a Rural Grant in the amount of \$20,028.00 for 911 System Maintenance

Lt. Shuford requested permission to apply for the grant as outlined above.

Vice-Chairman Dougherty moved, seconded by Commissioner Riddick and carried 5-0, to approve the request.

E. REQUEST PERMISSION TO APPLY FOR A RURAL GRANT IN THE AMOUNT OF \$14,068.00 (no county match) FOR UNINTERRUPTED POWER SOURCE

ASSOCIATED COSTS: \$14,068.00 (No county match required)

RECOMMENDED MOTION: To allow the Sheriff's Office to apply for a Rural Grant in the amount of \$14,068.00 for Uninterrupted Power Source

Lt. Shuford requested permission to apply for the grant as outlined above.

Commissioner Thompson moved, seconded by Vice-Chairman Dougherty and carried 5-0, to approve the request.

F. SEDIMENT REMOVAL AND FLOOD ABATEMENT PROJECT AT CR225 BRIDGE—Chad Rischar, DRMP Senior Environmental Scientist

Lt. Shuford introduced Mr. Chad Rischar, who provided a brief narrative of the scope of work and the benefits of the project.

With Chairman Durrance's consent, Mr. Rischar responded to questions posed by members of the audience relating to the following:

- No adverse effects to upstream water bodies.
- Improvement to the operation of the gates and prevention or reduction of damage to upstream residents.
- Consideration of a maintenance program in the area as there will be a reoccurrence of sediment.

Lt. Shuford advised that there is a change order involved for the contractor but there is not a change order with the USDA. Therefore, it is the same grant, same money, etc.

Commissioner Riddick moved, seconded by Commissioner Chandler, and carried 5-0, to authorize the final phase of the sediment removal.

CLERK REPORTS—Clerk Norman: None.

COUNTY MANAGER REPORTS—Brad Carter:

A. CONSIDER APPROVAL OF A BID AWARD RECOMMENDATION ON RESURFACING N.W. 22nd AVE. AND N.W. 251st ST. (FDOT Project ID: 436438-1-54-01) TO ANDERSON COLUMBIA CO., INC. (low bidder) IN THE AMOUNT OF \$433,696.39—Jerome Kelley, County Engineer:

ASSOCIATED COSTS: \$433,696.39 (low bid)

RECOMMENDED MOTION: To award the bid on resurfacing N.W. 22nd Ave. and N.W. 251st St. to Anderson Columbia Co., Inc. in the amount of \$433,696.39

Mr. Kelley recommended awarding the bid for the resurfacing of N.W. 22nd Ave. and N.W. 251st St. to the low bidder, Anderson Columbia Co., for \$433,696.39.

Responding to a question by Vice-Chairman Dougherty, Mr. Kelley stated the \$433,696.39 does not include CEI services. However, there are enough funds in the \$600,000.00 budget to cover CEI services.

Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to award the bid to Anderson Columbia, Co.

B. CONSIDER APPROVAL OF AN AGREEMENT WITH ANDERSON COLUMBIA CO., INC. TO COMPLETE CONSTRUCTION OF N.W. 22nd AVE. AND N.W. 251st ST. ROADWAY RESURFACING IN THE AMOUNT OF \$433,696.39—Jerome Kelley, DRMP Engineer:

ASSOCIATED COSTS: \$433,696.39 (FDOT grant funded)

RECOMMENDED MOTION: To approve the agreement with Anderson Columbia, Inc. to complete construction of N.W. 22nd Ave. and N.W. 251st St. Roadway Resurfacing in the amount of \$433,696.39

Mr. Kelley presented the agreement for consideration.

Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to approve the Agreement with Anderson Columbia Co.

C. RESOLUTION—APPROVING THE EXECUTION OF A STATE-FUNDED GRANT SUPPLEMENTAL AGREEMENT WITH THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION FOR RESURFACING OR RECONSTRUCTION OF N.E. 173rd ST. FROM DIGGS TERRACE TO END OF PAVEMENT—Jerome Kelley, DRMP Engineer:

RECOMMENDED ACTION: Staff recommends the Board approve the Resolution and approve entry into the State-Funded Grant Supplemental Agreement with FDOT for the N.E. 173rd St. SCRAP project.

Mr. Kelley reported that in order to award the bid, additional funds were needed, primarily for CEI. FDOT has approved the additional funding.

Mr. Sexton read the resolution by title.

Vice-Chairman Dougherty moved, seconded by Commissioner Riddick, and carried 5-0, to approve the resolution. (Resolution No. 2019-19.)

D. CONSIDER APPROVAL OF A BID AWARD RECOMMENDATION ON RESURFACING N.E. 173rd STREET ROADWAY RESURFACING (FDOT PROJECT ID: 434546-1-54-01) TO PREFERRED MATERIALS, INC. (low bidder) IN THE AMOUNT OF \$219,539.54—Jerome Kelley, DRMP Engineer:

ASSOCIATED COSTS: \$219,539.54 (low bid)

RECOMMENDED MOTION: To award the bid on N.E. 173rd St. Roadway Resurfacing to Preferred Materials, Inc. in the amount of \$219,539.54

Mr. Kelley recommended awarding the bid for resurfacing of N.E. 173rd Street to the low bidder, Preferred Materials, Inc., for \$219,539.54. The original budget was \$225,000.00, an additional \$56,000.00 was approved above.

Commissioner Thompson moved, seconded by Vice-Chairman Dougherty, and carried 5-0, to award the bid to Preferred Materials, Inc.

E. CONSIDER APPROVAL OF AN AGREEMENT WITH PREFERRED MATERIALS, INC. TO COMPLETE CONSTRUCTION OF N.E. 173rd ST. ROADWAY RESURFACING IN THE AMOUNT OF \$219,539.54—Jerome Kelley, DRMP Engineer:

ASSOCIATED COSTS: \$219,539.54 (DOT grant funded)

RECOMMENDED MOTION: To approve the agreement with Preferred Materials, Inc. to complete construction of N.E. 173rd St. Roadway Resurfacing in the amount of \$219,539.54

Mr. Kelley presented the agreement for consideration.

Vice-Chairman Dougherty moved, seconded by Commissioner Chandler, and carried 5-0, to approve the Agreement with Preferred Materials, Inc.

F. SEEK DIRECTION FROM THE BOARD ON REQUESTING BIDS FOR ELEVATOR REPAIR, INSPECTION AND MAINTENANCE OF THE BRADFORD COUNTY COURTHOUSE ELEVATOR SYSTEM

Ms. Rhoden advised that the current maintenance agreement with Kone expired earlier in the month. Kone is proposing 4.5% increase (\$166.44 annually) to renew the agreement.

Options were discussed:

- Renew the Maintenance Agreement with Kone.
- Advertise for bids.

Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 5-0, to renew the agreement with Kone.

G. PROVIDE DIRECTION TO STAFF ON RESCHEDULING A ROAD DEPARTMENT WORKSHOP

Ms. Rhoden requested direction related to rescheduling a Road Department workshop.

There was a consensus to schedule the workshop for April 1, 2019, following the Regular Meeting.

H. PROVIDE DIRECTION TO STAFF ON SCHEDULING A FIRE/EMERGENCY MEDICAL SERVICES ASSESSMENT WORKSHOP

Ms. Rhoden requested direction related to scheduling a workshop to discuss the operation and budget of the Fire and Emergency Medical Services departments.

Following discussion, there was a consensus for Ms. Rhoden to check availability of the Charley E. Johns Conference Center and then reach out to the Board members to finalize a date for the workshop.

I. PROVIDE DIRECTION TO STAFF ON SCHEDULING A JOINT WORKSHOP BETWEEN THE CITY OF STARKE COMMISSION AND COUNTY COMMISSION. THE CITY OF STARKE COMMISSION SUGGESTS A MEETING ON THURSDAY, APRIL 4, 2019 AT 5:30 P.M., IN THE COUNTY COMMISSION CHAMBERS

Ms. Rhoden requested direction related to scheduling a joint workshop with the City of Starke Commission. The City of Starke has suggested April 4 at 5:30 p.m.

Following discussion, there was a consensus to schedule the workshop for April 4 at 6:30 p.m.

COMMISSIONERS' COMMENTS:

Vice-Chairman Dougherty commented on the following:

- Referring to item "C" of the Consent Agenda (increase in construction time for Anderson Columbia), Vice-Chairman Dougherty asked Mr. Dodds to oversee road projects such as these.

Mr. Dodds indicated that he has been involved and will continue to do so.

- Expressed his appreciation to the fire personnel who were present and applauded them for their service.
- Made additional comments regarding funding fire services in the County.

ADJOURN: There being no further business, the meeting adjourned at 8:25 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**


FRANK DURRANCE, CHAIRMAN

ATTEST: 
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk

Minutes approved by BOCC at the Regular Scheduled Meeting of 4-18-19